

**REGULAR MEETING MINUTES**  
**Village of Put-in-Bay Council**  
**Tuesday, July 11<sup>th</sup>, 2023**  
**9:00 AM Village Town Hall**

---

**Mayor Called Meeting to Order at 9:00 am**

**Roll: Stephens; present, Market; present, Koehler; present, Cox; present, Biery; present, Cerny; present.**

---

**ORDINANCES**

**ORD: 1404-23                      SHORT TERM RENTAL MORATORIUM                      INTRO/EMERG**  
MARKET INTRODUCED THE ORDINANCE.

MARKET MOVED TO TREAT THE ORDINANCE AS AN EMERGENCY. SECOND BY STEPHENS.  
Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

MARKET MOVED TO WAIVE THE THREE-READING RULE. SECOND BY COX.  
Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

COX MOVED FOR THE ORDINANCE TO GO IN TO EFFECT IMMEDIATELY. SECOND BY STEPHENS.  
Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

**ORD: 1405- 23                      VEHICLE LICENSE MORATORIUM                      INTRO/EMERG**  
COX INTRODUCED THE ORDINANCE.

MARKET MOVED TO TREAT THE ORDINANCE AS AN EMERGENCY. SECOND BY COX.  
Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

MARKET MOVED TO WAIVE THE THREE-READING RULE. SECOND BY COX.  
Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

MARKET MOVED FOR THE ORDINANCE TO GO IN TO EFFECT IMMEDIATELY. SECOND BY COX.  
Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

**ORD: 1406-23                      RECIND ORD 1338-23; PARKING PERMITS                      INTRO/EMERG**  
COX INTRODUCED THE ORDINANCE.

MARKET MOVED TO TREAT THE ORDINANCE AS AN EMERGENCY. SECOND BY STEPHENS.  
Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

BIERY MOVED TO WAIVE THE THREE-READING RULE. SECOND BY STEPHENS.  
Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

STEPHENS MOVED FOR THE ORDINANCE TO GO IN TO EFFECT IMMEDIATELY. SECOND BY KOEHLER.  
Roll: Stephens; yes, Market; abstain, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

**ORD: 1407-23**

**RULES AND REGULATIONS UPDATE**

**INTRO/EMERG**

MARKET INTRODUCED THE ORDINANCE.

COX MOVED TO TREAT THE ORDINANCE AS AN EMERGENCY. SECOND BY MARKET.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

MARKET MOVED TO WAIVE THE THREE-READING RULE. SECOND BY STEPHENS.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

MARKET MOVED FOR THE ORDINANCE TO GO IN TO EFFECT IMMEDIATELY. SECOND BY BIERY.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

**ACTION OF COUNCIL NEEDED:**

Market moved for approval of the June 6<sup>th</sup>, 2023 and June 13<sup>th</sup>, 2023 Regular Meeting minutes.  
Second by Cox.

Roll: Stephens; abstain, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

Market moved for the Bills to be paid in July. Second by Cerny.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

Cerny moved to approve the June Financial Statements including: All Purchase Orders, Supplemental Appropriations, and Mayor's Court, Utility Credits. Second by Biery.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

\*Senney Capital Recovery Agreement will remain tabled until the August meeting.

Market moved to table the approval of the Air Technologies invoice in the amount of \$6,093.69 for troubleshooting in March. Second by Cox.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

Cox moved to approve the Kleinfelder contract for ODOD grant assessment updates in the amount of \$8750.00. Second by Market.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

Cox moved to approve the Dockage Discount, weekend of "Xmas in July"; weekday rates for the weekend. Second by Biery.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

**PUBLIC PARTICIPATION:**

David Kniffen – 1345 Warden Rd – PIB Ohio.

Concerns with the email he received regarding closing Delaware on the weekends to Taxi Cabs. Stated taxi cab contributions to the island; lots of island influence.

Donna Glisman – 1345 Warden Rd – PIB Ohio.

Presented council with a history of Taxi cabs on the island. Safety of cabs vs. golf carts.

Kyle Ramsey – 349 Lorain St – PIB Ohio

Asked council what their expectations with taxi drivers are. Concerns with parking issues dealing with larger than 4-seater golf carts.

Dave Shaffer – 557 Catawba Ave – PIB Ohio.

1 island, 1 government committee has been formed and are diligently working on the topic.

**COMMITTEE REPORTS:**

Cox: Will provide Planning Commission/Zoning update in August.

Biery: Dockwa has been implemented and going live hopefully this weekend. New CC readers are on the way, and Don Dress will be providing training to the dockmasters on how to use the new system.

Stephens: Flooding on 357; can ODOT provided assistance, and if not what can be done to alleviate the issue.

Cerny: Questioned the invoice from PIB Investments for \$1500 for a water leak on Catawba Ave. Village Admin stated it was a false alarm.

**DEPARTMENTS:**

**Chief of Police:**

Sergeant Eric Seitz briefed council with Stats and Call reports from June and the 4<sup>th</sup> of July. Radios are still backordered until August. The PD is utilizing county dispatch when they need to. Currently looking for grants for police vehicles.

**Administrator:** Monthly Report (**see attached**)

**Fiscal Officer:** Vehicle Licensing Fee; non-compliant  
Employees pay increase

**LEGAL COUNSEL:**

Discussion took place on the parties responsible for paying parking tickets when issued to a Rented golf cart, timely remittance, and quicker ticketing process.

**MAYOR REPORT:**

Working with Bayshore on a special event they have planned; the Village noise ordinance was Brought up. Market will work with the PD on decibel levels and ordinance enforcement.

**PENDING ITEMS:** Longevity pay

Market moved for council to enter executive session for the discussion of pending and imminent litigation, the safe of public property, also the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, and also for matters required to be kept confidential under state law per purposes of executive session.

Second by Biery.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

Council entered at 10:12 AM.

Market moved to exit executive session. Second by Cox.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

Market moved to approve a 2% pay rate increase to all full time Village employees effective the pay period of July 16<sup>th</sup>, 2023. Second by Biery.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

Cox moved to increase appropriations to the general fund up to \$10,000.00. Biery second.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

Market moved to adjourn. Second by Biery.  
Roll: Voice Vote; all yes.  
Meeting adjourned at 11:27 AM.

\_\_\_\_\_  
Approved:

\_\_\_\_\_  
Mayor:

\_\_\_\_\_  
Attest:

*Council may enter Executive Session for the discussion of pending and imminent litigation. R.C. 121.22  
Council may enter Executive Session for any items listed in R.C. 121.22*