

REGULAR MEETING MINUTES
Village of Put-in-Bay Council
Wednesday, December 18th, 2019
9:00 AM

Mayor Dress called the meeting to order at 9:00 AM.

Roll: Koehler; present, Market; present, Boyles; present, Faris; present, Ladd; present, McCann; present.

ORD: 1209-19 Amending Chapter 866- Taxicabs Tabled

ORD: 1229-19 Auxiliary Wells

Boyles moved the third and final reading of Ordinance 1229-19. Seconded by Koehler.
Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.
Motion Carries.

ORD: 1230-19 Amending section 452.114 “Summer Parking”

Market moved the third and final reading of Ordinance 1230-19. Faris seconded.
Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.
Motion Carries.

ORD: 1231-19 An Ordinance amending Chapter 802 “Business Licenses”

Market moved the third and final reading of Ord. 1231-19. Seconded by Ladd.
Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.
Motion Carries.

ORD: 1235-19: 2020 Budget and Appropriations

Faris introduced Ordinance 1235-19 as an emergency.
Faris moved to treat Ord 1235-19 as an emergency. Ladd seconded.

Roll: Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.
Motion Carries.

Faris moved to waive the three- reading rule for Ord. 1235-19. Seconded by Market.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.
Motion Carries.

Faris moved Ord. 1235-19 go into effect immediately. Ladd seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.
Motion Carries.

ORD: 1236-19: Editing update of Village Ordinances

Faris introduced Ord. 1236-19 as an emergency.

Faris moved to treat Ord. 1236-19 as an emergency. Market seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.

Motion Carries.

Faris moved to waive the three-reading rule for Ord. 1236-19. Seconded by Market.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.

Motion Carries.

Faris moved that Ord. 1236-19 go into effect immediately. Ladd seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.

Motion Carries.

ORD: 1237-19 Police Composition Ordinance

Faris introduced Ord. 1237-19 as an emergency.

Faris moved to treat Ord. 1237-19 as an emergency. Seconded by Ladd.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes. Motion

Carries.

Faris moved to waive the three-reading rule for Ord. 1237-19. Seconded by Market.

Roll: McCann, yes, Ladd; yes, Faris; yes, Boyles; yes, Market; yes, Koehler; yes. Motion

Carries.

Market moved for Ord. 1237-19 to go into effect immediately. Ladd seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes. Motion

Carries.

ORD: 1238-19:An Ordinance Amending and Restating in Total Chapter 866 of the Codified Ordinances Regulating Taxicabs

Market introduced Ord. 1238-19 as an emergency.

Market moved to treat Ord. 1238-19 as an emergency. Ladd seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.

Motion Carries.

Market moved to waive the three-reading rule for Ord. 1238-19. Boyles seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.

Motion Carries.

Boyles moved for Ord. 1238-19 to go into effect immediately. Market seconded.

McCann; yes, Ladd; yes, Faris; yes, Boyles; yes, Market; yes, Koehler; yes. Motion Carries.

ORD: 1329-19 Performance Guarantee

*To specify Mr. Sebring's property on Toledo Ave be put into escrow.

Faris introduced Ord. 1239-19 as an emergency.

Faris moved to treat Ord. 1239-19 as an emergency. Seconded by Market.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.

Motion Carries.

Market moved to waive the three-reading rule for Ord. 1239-19. Ladd seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes.

Motion Carries.

Market moved for Ord. 1239-19 to go into effect immediately. Ladd seconded.

Roll: McCann; yes, Ladd; yes, Faris; yes, Boyles; yes, Market; yes, Koehler; yes. Motion Carries.

PUBLIC PARTICIPATION:

Dan Skofus: Put-in-Bay Road.

Representing the American Legion. Concerns with the lighting in Townhall; outside in the front and back and the inside hanging lights.

Would like to donate \$500.00 to repair lights.

Dave Fredricks:

Thanking council for support.

Kim Stoiber-Morrison: 89 Basil Lane

Explanation of Put-in-Bay Strategic Marketing Committee. Goal for 2020 is to rebrand and focus on marketing Put-in-Bay on Sundays-Thursdays as a "family friendly destination".

Looking for any contribution that the Village would want to contribute.

Market moved for the Village to earmark up to \$2,000.00 to the PIB strategic Marketing Committee for a purchase of specific item(s); pending a second approval for purchase of said specific item(s). Seconded by Ladd.

Roll: Koehler; yes, Market; yes, Boyles; no, Faris; yes, Ladd; yes, McCann; yes. Motion Carries.

Meeting Minutes:

Ladd moved to approve November 13th Regular meeting minutes, November special meeting minutes, and December 9th, 2019 Special Meeting. Market seconded.

Roll: Voice Vote; all yes. Motion Carries.

December Financial Statements including: (T&N/Bills/PO's over 3K/Supplemental Appropriations/Mayor's Court)

Faris moved to approve financial statements. Market seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes. Motion Carries.

Bills:

Market moved for the bills to be paid. Faris seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes. Motion Carries.

*Koehler directed Fiscal Officer and Chief to look into Spectrum bill and the possibility of bundling services. Concerns with the "TV charge of \$40/month and its purpose.

Utility Bills:

Ohio Cat -	\$4,465.00
PIB Investments -	\$5,089.56
Gilbert -	\$3,250.00
Dunfee Hurst -	\$3,488.00
Buckeye Pumps –	\$14,716.00
PDG -	\$9,742.39
	(\$6,977.31 Water, and \$2,765.08 Sewer)

Faris moved to pay the Utility bills listed above that total \$40,750.95. Market seconded.

Roll: McCann, yes, Ladd; yes, Faris; yes, Boyles; yes, Market; yes, Koehler; yes. Motion Carries.

Westfield Electric Bill:

*from 2017 incorporated with 2019 to total \$11,568.10

Faris moved to approve the Westfield Electric bill totaling \$11,568.10. Market seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes. Motion Carries.

Contractor Estimate #7

Market moved to approve the contractor estimate #7 in the amount of 36,000.00. Boyles seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes. Motion Carries.

Fredrick House Upgrades

The approval to allocate up to \$7,000.00 for renovations will be tabled.

*lengthy discussion on who uses the property

Harry Williamson wage increase:

Boyles moved to increase Harry Williamson's hourly wage by \$1.50/hour; bringing him to \$22.33/hour; effective December 22nd, 2019. Seconded by Ladd.

Roll: McCann; yes, Ladd; yes, Faris; yes, Boyles; yes, Market; yes, Koehler; yes. Motion Carries.

Doug Knauer wage reduction:

Koehler moved to approve a wage reduction of Mr. Knauer's hourly wages from \$40.00/hour to \$30.00/hour; effective December 22nd, 2019. Seconded by Market.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes. Motion Carries.

2020 Dates:

Boyles moved to approve 2020 Mayors Court Dates, 2020 Village Regular Meeting dates, and 2020 payroll dates. Ladd seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes. Motion Carries.

2020 Council Meeting Rules:

Faris moved to approve 2020 Council Meeting Rules. Boyles seconded.

Roll: Voice Vote; all yes. Motion Carries.

Christmas Party:

Moved to approve \$208.00 for a special Village event. Market seconded.

Roll: Koehler; yes, Market; yes, Boyles; yes, Faris; yes, Ladd; yes, McCann; yes. Motion Carries.

Walter-Haverfield invoices:

Market moved to approve the payment to Walter-Haverfield totaling \$19,379.57 of which \$3,299.32 is Zoning/Planning Commission. Ladd seconded.

Roll: McCann; yes, Ladd; yes, Faris; yes, Boyles; yes, Market; yes, Koehler; yes. Motion Carries.

Arbor Day Celebration 2020:

Market moved to approve \$200.00 towards Arbor Day 2020 celebration, and to re-appoint Kelly Faris for another three-year term as a member of the commission.

Seconded by Boyles.

Roll: McCann; yes, Ladd; yes, Faris; abstain, Boyles; yes, Market; yes, Koehler; yes. Motion Carries.

Debt Service:

Faris moved to approve the Reallocation of \$7,741.64 from water operating to water principal debt service. Boyles seconded.

Roll: McCann; yes, Ladd; yes, Faris; yes, Boyles; yes, Market; yes, Koehler; yes. Motion Carries.

Faris moved to Approve \$14,454.14 be reallocated from General Fund debt service principal to interest. Seconded by Boyles.

Roll: McCann; yes, Ladd; yes, Faris; yes, Boyles; yes, Koehler; yes, Market; yes. Motion Carries.

Boyles moved to approve the Reallocation of \$6,569.76 from General Fund to 3301 Bayview Ave Assessment for principal debt service payment. Seconded by Ladd.

Roll: McCann; yes, Ladd; yes, Faris; yes, Boyles; yes, Market; yes, Koehler; yes. Motion Carries.

Faris moved to approve OPWC debt service: \$25,105.58 and OWDA debt service: \$143,462.94 payments due January 1st, 2020. Seconded by Boyles.

Roll: McCann; yes, Ladd; yes, Faris; yes, Boyles; yes, Market; yes, Koehler; yes. Motion Carries.

*discussion took place on the approval for the Victory loop project. Mayor will check with Village Administrator to ensure the Village is properly inline to proceed with the project.

Hinkle Report:

Ladd moved to approve Julian and Grube Firm to produce Hinkle Report for 2019; cost of \$1,300.00. Seconded by Boyles.

Roll: McCann; yes, Ladd; yes, Faris; yes, Boyles; yes, Market; yes, Koehler; yes. Motion Carries.

REPORTS:

Chief of Police:

December Report

Administrator:

December Report

Jaime Mendoza explains to council that the WTP is actively looking to employ 2 part-time college students to work this summer possibly for credits towards their degree.

Fiscal Officer:

December Report

COMMITTEE REPORTS:

Property/Town Hall committee meeting date 12-18-2019. Meeting took place immediately following the regular council meeting;

Market led discussion on housing options. Fiscal officer provided a spreadsheet to committee members including the cost of utilities each month, and the total amount of money collected from rent.

Committee discussed various ways to increase rent.

Discussion on Fredrick property and including dock masters in 2020 took place; whether to put them in primarily police-based housing units.

Boyles suggested approaching the Park District and leasing them a portion of the property to build a storage unit and housing unit on; and to include Village dockmasters with their dockmasters.

Market recommends a 5-year plan to increase rent; Based on square footage.

Year one: Chiefs Housing: an increase of \$40/month

Garage unit at Fredricks House: increase of \$40/month

A/B units: increase of \$70/month

Faris asked for a list of current rent and what rent would be with the 5-year increases.

No action will be taken until committee members have a chance to walk through the units.

Market will develop an excel sheet to include costs and new pricing for the January 2020 meeting.

COUNCIL BUSINESS:

Jeff Koehler:

Would like to see a set of safe, sturdy steps leading up to the stage on the second floor of Town Hall. The possibility of something wheelchair accessible.

Kelly Faris:

Repaid the \$45 boat fare costs to the Village for his travel expenses for Court.

The Park District is joining UAN and asked the current fiscal officer to maintain the book starting in March 2020. Will look into the possibility of merging software with current Village software if that is allowed.

Thanks to Paula Ladd for her excellent service on Village Council.

Market moves to adjourn the meeting. Faris seconded.

Roll: Voice Vote; all yes.

Meeting adjourned at 10:46 am.

