

REGULAR MEETINGMINUTES – amended  
Village of Put-in-Bay Council  
Tuesday, August 11<sup>th</sup>, 2020  
9:00 AM

Mayor Dress called the meeting to order at 9:04AM.

Roll: Faris; present, Koehler; absent, Market; present, McCann; present, Boyles; present, Berry; present.

Susan Anderson was not present.

**ORD: 1244-20**                      **Revisions to Section 4.08 “Time Records”**      **Moratorium**

**ORD: 1257-20**                      **Amending the Village Auxiliary Ord.**      **Third Reading**

Faris moved for the third and final reading of Ordinance 1257-20. Market second.

Roll: Faris; yes, Market; yes, McCann; yes, Boyles; yes, Berry; yes. Motion Carries.

**ORD: 1259- 20**                      **Amending Section 1222.02**                      **Intro/Emergency**

**ORD 1260-20**                      **Extend Moratorium on Marijuana Dispensaries Intro/Emerg**

Market introduced Ordinance 1260-20 as an emergency.

Faris moved to treat Ordinance 1260-20 as an emergency. Boyles second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Boyles; yes. Motion Carries.

Market moved to waive the three- reading rule for Ordinance 1260-20. Faris second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; Boyles; yes. Motion Carries.

Market moved for Ordinance 1260-20 to go in effect immediately. Faris second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Boyles; yes. Motion Carries.

Public Hearing date set for August 25<sup>th</sup>, 2020 at 9:00 AM.

**ORD: 1261-20**                      **Face Masks**                                      **Intro/Emergency**

Faris suggests making an amendment to Section 1 of the proposed ordinance:

**Section I.** In an effort to reduce the spread of Covis-19 within the Village of Put-in-Bay, all persons are required to wear a face covering when present within or on Village property, including as follows:

- a. Town Hall, 435 Catawba Ave, Put-in-Bay, Ohio 43456
- b. DeRivera Park, put-in-Bay, Ohio
- c. Village A Dock and Village C Dock
- d. All other property owned by the Village EXCEPT:
  - a. Streets
  - b. Sidewalks where social distancing can be ensured (If 6’ social distancing cannot be ensured; a face covering is required)
  - c. Village property rented or leased to employees of the Village for residential purposes.

Faris introduced Ordinance 1261-20 as amended as an emergency.

Faris moved to un-table Ordinance 1261-20. Market second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; no, Boyles; no.

Faris moved to treat Ord 1261-20 as an emergency.

Market suggests an expiration date on the ordinance; discussion continues.

No second to Faris' motion, introduction will serve as a first reading.

**ORD: 1262-20**                      **Amending "Underspeed Vehicles"**                      **Intro/Emergency**  
Rules and Ordinance Committee Meeting is set for August 20<sup>th</sup>, 2020 at 9:00 AM.

Jeff Koehler enters the meeting via Zoom at 9:12 AM.

**ORD: 1265-20**                      **Section 4.03 Revisions to "Hours of Work"**                      **Intro/Emergency**  
Market moved the second reading of Ordinance 1265-20.

Boyles stated he would move for an **addition** to the ordinance; employees being compensated for the ½ hour lunch need to stay on the premises for the duration of paid break. Based on the two 15 min paid breaks that are mandatory to remain on property, the ½ hour paid break should mimic the same. Stated policy has not been followed in the past.

Boyles moved to amend the Ordinance to reflect employee to stay at work location for paid lunch break.

Mayor stated there is a motion on the floor for a second reading. Asked for a second.

Faris seconded the motion made by Market for a second reading.

Roll: Faris; yes, Market; yes, Berry; yes, Koehler; yes, McCann; no, Boyles; no.

Mayor stated per rules of order, the time to make the amendment would be for the third reading of Ordinance 1265-20.

**RES: 2-20**                      **Budget Commission Rates**                      **Intro/Emergency**  
Faris introduced Resolution 2-20 as an emergency

Market moved to treat Res 2-20 as an emergency. Faris Second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Faris moved to waive the three -reading rule for Res. 2-20. Market Second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Faris moved for Res. 2-20 to go in effect immediately. Berry second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

**ACTION OF COUNCIL NEEDED:**

### **Meeting Minutes:**

Market moved to approve the amended minutes from the July 21<sup>st</sup> 2020 Regular meeting, and the minutes from the July 7<sup>th</sup>, 2020 Special Meeting. Berry Second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

### **Financials:**

Faris moved to approve the July 2020 Financial Statements including (T&N/Bills/PO's over 3K/Supplemental Appropriations/Mayor's Court). Market second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Market moved to for the bills to be paid in July. Berry Second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Market moved to pay the Walter-Haverfield invoices through June 30<sup>th</sup>, 2020 in the amount of \$35,582.74. Berry Second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Berry suggested taking a closer look at the legal invoices and where the Village can take over some tasks to lower costs.

Faris moved to approve the Fund 5121 Coronavirus Relief and increase budget and appropriations in the amount of \$20,334.86 retroactive to July 7<sup>th</sup>, 2020. Market Second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Market Moved to approve the wage increase for Officer Tyrone Sander from \$14.00/ hour to \$18.00/ hour. Faris Second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Boyles approve the hiring of a full time, year-round detective, Dana Mullins, with a salary of \$52,000.00/year, starting August 17<sup>th</sup>, 2020. Berry second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Boyles approved the rank of the new detective to Sergeant based on the Chief's recommendation. Market second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Berry moved to approve the rank increase for Officer Hummer to the rank of Deputy Chief, remaining a part-time employee for the police department. McCann second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Faris moved to approve the invoice for the replacement of the variable frequency drive in the amount of \$13,500.00. Berry second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Market moved to deny the request from Milo Breitingering asking for forgiveness on his sewer bill. Faris second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Council suggests a letter stating council's decision to be sent to Mr. Breitingger.

Mayor Dress discussed the invoices from the Ottawa County Sheriff's Department from June 13<sup>th</sup>, 2020 and June 20<sup>th</sup>, 2020. Ottawa County did not invoice for June 6<sup>th</sup>, 2020. The Village does not have a mutual aid agreement.

Faris moved to approve the Ottawa County Sheriff's Dept Invoices totaling \$27,876.10 for services rendered. Market second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Roll: Koehler; yes, Faris; yes, Market; yes, Boyles; yes, Berry; yes, McCann; yes. Motion Carries.

Faris moved to approve the Put-in-Bay Investment invoice for Phase 1 of the water tower project in the amount of \$5,829.99. Market second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

Faris moved to approve the USA Bluebook invoice in the amount of \$4,050.00. Berry second.

Roll: Faris; yes, Market; yes, Berry; yes, McCann; yes, Koehler; yes, Boyles; yes. Motion Carries.

#### **PUBLIC PARTICIPATION:**

Joan Booker stated 3 concerns; Helicopter Tour pattern is exceeding limits agreed on; very noisy in the Village. The clock in DeRivera Park is not working as not been working for some time. Whose responsibility is it? Village Administrator stated it is the parks clock, and Ryan Stoiber had shown interest in winding the clock if someone could get him a key. Last, the bathing beach has been in wonderful shape. Many people using it. Carl Cox helped remove debris, and a card should be sent to him thanking him for his time and efforts.

Susie Overmeyer stated that the bathing beach is a staple to the community, and it should continue to stay well-kept for families to use.

Steve Cooks- directed questions towards Village council and Village Administrator on who to talk to and what the next step would be to arrange for sewer down his road, Shore Villas.

Ray Fogg – Can help with the tour helicopter issue; will talk to the pilots and let them know they are flying out of their designated boundaries. Safe Island Task Force asked him to chair a committee designated to the increase of police department funding. Exploring ways to bring in new revenue. The goal would be to raise an additional \$250k to bring the police department operating budget to \$1 million. Fogg asked council if they would like him to continue exploring and investigating and making recommendations. Market was concerned that the SITF meetings are closed, and if they are discussing Village business, they should be open to the public.

#### **REPORTS:**

##### **Chief of Police:**

July Report: Positive interaction with the community. Many arrests took place. Zones have been assigned to officers. The new hire will start on Monday August 17<sup>th</sup>, 2020

**Administrator:**

July report. She is currently exploring ideas on how to raise more revenue for the docks, A and C. The possibility of renting out fingers for the rest of the season will guarantee money for the rest of the season. Also, implementing discounted dockage is being discussed.

The bathing beach is in wonderful shape, many people using it on the weekends. Presented funny objects that have been found on the streets during routine street cleaning; this week was a bowling ball.

**Fiscal Officer:**

July Financial Report.

Asked council to think about how they want to use the Coronavirus Relief funding that the Village had received.

**COUNCIL REPORTS:**

Kelly Faris:

1. Asked the status of investigation taking place at the Police Department, conducted by Paradon Investigations. Mayor stated they are still collecting data.
2. Has drafted letter to reclaim the Submerged Land Lease refund monies that the previous fiscal officer failed to file paperwork for. Asking Council to authorize him to send the letter on behalf of the Village if Put-in-Bay. Market moved to authorize Faris to do so. Berry second.  
Roll: Voice vote; all yes. Motion Carries.
3. American Legion- Did they send in the donation for townhall lighting repairs? Did the work get completed? Village Administrator stated the work did get completed, and the donation has not been sent to the village.
4. He has received many compliments on the bathing beach and the bathhouse. The roof will need to be redone soon. Village Administrator stated that is the plan for next year.
5. 2018 Audit Repayment: what is the timeline for making the repayment. Fiscal Officer provided an explanation of 120 days in receipt of the certified letter, and she will reach out to auditors.
6. Has also drafted a letter to the National Park Service regarding the sea wall. Market moved for Faris to draft the letter to be passed on to and sent from the Mayor herself. Berry second. Roll: Voice vote; all yes. Motion Carries. Faris will have letter sent to Fiscal Officer by Friday to be put on Village letterhead.

Judy Berry:

Discussed the possibility of contracts for full time police officers. Will check with Susan Anderson on this issue.

Jake Market:

